



Policy Title: **Health and Safety**
School Section: **All**
Audience: **Staff**

Reviewed: **Feb 2016**
Reviewer: **SLT**
Revision: **1.1**

International School Seychelles



Health and Safety Policy

You are not born for yourself but for the world

*** please refer to Appendix 1 for definitions of Health and Safety and Occupational Health and Safety

INTRODUCTION

The Board of Governors and School Management Team are committed to health, safety and environmental excellence, and recognise and accept the responsibility to provide and maintain a safe and healthy environment and safe systems of work. To achieve this, ISS will comply fully with the Occupational Safety and Health Decree, Chapter 151, 1991.

Under the Occupational Health and Safety Decree (Amendment) Act 1999, the governing body accepts that it has the responsibility to take all reasonably practicable steps to secure the health and safety of staff, pupils and others visiting and using the school premises.

The Board of Governors believes that the prevention of accidents, injury or loss is essential to the efficient operation of the school and is part of the good education of its pupils. It will be the School's policy to encourage, where practicable, the cooperation of all users of the establishment by monitoring, review, discussion and consultation to promote and develop measures which ensure health and safety at work. It is important to understand that every employee at ISS has a legal and moral duty on health, safety and environmental issues. Our objective will be to ensure that employees can play the fullest part in consultation on health, safety and environmental matters and that all suggestions for improvement are properly considered.

This will be achieved by:

- Ensure that a dedicated position exists for a Health & Safety Officer to execute the principles and mandates of this policy
- Providing and maintaining a safe and healthy working environment ensuring the welfare of all persons.
- Maintaining control of risks arising from our activities that impact on health and safety
- Complying with statutory requirements as a minimum standard of safety.
- Consulting with staff on matters affecting their health, safety and welfare.
- Providing and maintaining safe systems, equipment and electronics.
- Ensuring safe handling, storage and use of substances.
- Providing appropriate information, instruction and supervision for everyone.
- Ensuring staff are suitably trained and competent to do their work safely.
- Continually developing a safety culture to remove or reduce the possibility of accidents, injuries and ill-health.
- Assessing risks, record all incidents and monitor safety arrangements.

- Reviewing and revising safety policies and procedures periodically and when circumstances may introduce a requirement to amend or improve arrangements.
- Developing and maintaining a positive health and safety culture through regular communication and consultation with parents, employees and their representative on health and safety matters.