



Policy Title: **Private Tuition**  
School Section: **whole school**  
Audience: **Staff/board**

Reviewed: **Feb 2016**  
Reviewer: **SLT**  
Revision: **1.1**

# International School Seychelles



## **Private Tuition Policy**

*You are not born for yourself but for the world*

# Private tuition policy

## Introduction

This policy is designed to address the issue of staff being asked to undertake additional, paid tuition outside school hours by parents.

ISS will not expect staff to provide additional, tuition out of school hours and outside the remit of staff contracts.

All staff are allowed to do private tuition, when requested by parents/carers, both on and off school premises.

Staff will only be allowed to do so, outside school hours and once they have met all their contractual obligations.

Staff should inform the member of Senior Leadership with responsibility for their section before they commence tuition. Senior Leadership for the purpose of this policy refers to Head of Primary, Head of Secondary and Head Inclusion. Should there be any concerns regarding meeting of contractual obligations the member of SLT who was originally informed about the tuition sessions, will discuss the concerns with the member of staff doing said tuition.

ISS believes that the best results are achieved when there is a strong, positive and proactive partnership between the school and parents in relation to a child's learning and ultimate attainment. ISS believes that the processes it has in place to monitor, help and support pupils in their learning are effective and consistent. However, we appreciate that parents may, on occasions, consider further private tuition to support their child's learning. This decision is at the discretion of parents.

Subject teachers will, at appropriate junctures, advise all parents of topic areas in which their child needs to improve, and will suggest study strategies in order to achieve improvement.

Staff at ISS will not actively encourage a child to be tutored in a private capacity. This decision is at the discretion of parents alone.

Staff should not be actively seeking to provide private tuition for students and if they feel there is the requirement for students to receive additional time/support then this should be discussed with their direct supervisors so the school can review its provision.

For the purpose of this policy, a distinction should be made between staff according to the following 3 categories:

1. Staff whose contract of employment is governed by the requirements of a Gainful Occupation Permit and wants to do private tuition on school premises.
2. Staff whose contract of employment is governed by the requirements of a Gainful Occupation Employment permit and who wants to provide tuition off school premises.
3. Staff whose contract of employment is not restricted or governed by the requirements of a Gainful Occupation Permit or other visa restrictions.