



Policy Title: **respectful school**
School Section: **whole school**
Audience: **Student**

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Reviewer: **SLT**
Revision: **1.1**

International School Seychelles



Respectful School Policy

You are not born for yourself but for the world

Aims:- The School's code of conduct is based on the school's values of respect for self, learning, each other and our environment:

The International School Seychelles (ISS) is a formal institution of learning. As such, it is expected that students and staff of the school conduct themselves in a manner that would allow the school to achieve its aims. We endeavor to equip students with real life skills and expectations that would allow them to succeed as well adapted individuals in society.

This code of conduct for secondary and sixth form students is meant to provide clear guidance on the school's expectations with regards to students' rights and responsibilities.

Students are expected to show respect to self, others and the school's property; show compassion towards others and adapt themselves seriously to their studies to ensure the highest level of success they can achieve.

Expectations

Students and parents/caregivers can expect ISS to:

- Deliver the National Curriculum.
- Provide a caring, safe, disciplined and supportive environment for learning.
- Encourage self-growth and self-discipline.
- Offer a wide choice of co-curricular opportunities.
- Report on student progress.
- Treat students respectfully.

ISS expects parents/caregivers to:

- Provide a safe, caring, disciplined and supportive home environment.
- Ensure that students eat healthy food and attend school regularly, punctually, correctly dressed and ready to learn.
- Take an active interest in the student's development and progress.
- Support school policies and practices.

ISS expects students to:

- Attend regularly, punctually, correctly dressed and ready to learn.
- Work and study to reach individual potential.
- Behave in a co-operative and pleasant way towards staff.
- Respect the feelings, integrity and property of others.
- Care for the grounds, buildings and equipment.
- Take part in co-curricular activities.

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Code of Conduct

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Section 1: Respect for self

Respect for self is essential in forming sound minds able to learn and to form a positive part of society. Respect for self is demonstrated in the following ways:

Personal Hygiene

It is expected that students will take care of their physical self by ensuring that they have a high standard of personal hygiene.

Students are expected not to come to school under the influence of mind altering substances such as alcohol or illegal drugs or bring such things onto the school campus.

Uniform

Students are expected to follow the school uniform code.

Honesty

Integrity is a crucial value to have and to uphold. Students are expected to be honest in all their dealings. Students will not:

- Plagiarise information from books, internet or other students' work
- Act in any way in a dishonest manner

Preparation for class

In order to be productive in class, students are expected to be well prepared for school each day. They are expected to complete their homework by the due date, have in their possession the necessary materials for studies: notes, books, homework, stationery, PE gear.

Behaviour in class

Students are expected to respect class rules set by the teacher. Students are expected to participate in class, remain on task with the work at hand; maintain a respectable level of noise, respect other students' work space and contribution, follow the teacher's instructions.

Attendance

Students are expected to attend school regularly and to be punctual to school and for classes. (see Attendance Policy)

Section 2: Respect for others

Showing respect for others is a positive sign of maturity and growth. As we show respect for others we also earn respect in return. The school expects that students will show respect for others by observing the following practices:

Personal space and touch

Personal space includes a respectable distance that one keeps from others to ensure that one is comfortable and at ease. People show that their space is being invaded when they move away from someone who is standing too close to them. Students are expected to be aware of their physical movement so they do not cause discomfort to others.

Students are expected to touch each other in respectful and appropriate manners. Students will not push, shove, kick, wrestle, fight or play fight, rough house or horse around.

Students will not engage in public displays of affection.

Language

Students are expected to communicate in English with each other. Students will not use abusive, profane or offensive language, upsetting or lewd gestures and derogatory remarks towards others in any language.

Playground behavior

Students are expected to conduct themselves in an orderly manner during break time. Speak in a conversational tone, no screaming. Allow others space to move.

Passageway behaviour

While moving through corridors and stairways, this should be done in a polite way.

Students will:

- Walk and not run or jump
- Keep their hands to themselves
- Speak with an inside voice, no shouting
- Be considerate to others using the same space

Harassment

Harassment is a serious offence that may lead to serious consequences up to being asked to leave the school. Students are expected to refrain from harassment of any form including but not limited to: racial, ethnic, religious, social, intellectual or physical intolerance; name calling, taunting others, causing physical harm, emotional blackmail, extortion of money, food, or other property, issuing threats, harassment and intimidation. See appendix 2

Section 3: Respect for Environment

IT facilities

The ISS makes available facilities to enhance students' learning. It is expected that students will use the equipment responsibly and abide by the school's e-policy for use of internet.

School infrastructure

Students will not have graffiti on the walls, write or carve on the chairs and tables, deface books, and damage in any other way property.

Use of mobile phones

Mobile phone is a very important invention that has allowed us to remain in touch with others wherever we are and at whatever time. Many applications have been added to the mobile phone that supports young people's social network, provides entertainment and allow for a further avenue for learning. Like everything else however, the misuse of the device may hinder students' ability to learn, create relationship and grow positive values.

Students at ISS are allowed to bring their mobile phones to school under the following conditions:

- 1) Under no circumstance are phones or any other electronic device to be used to film or photograph incidents or other students and staff at school without permission. This is a serious infringement of others rights to privacy.
- 2) Teachers may give permission to students to use their mobile phones in class to support learning activities otherwise mobile phones are kept on silence or switched off and put away during class time.

Prohibited Items

In order to ensure that all students and staff are able to interact and learn in a safe and comfortable environment, The ISS prohibits students from having and /or using the following on the school compound:

- Sexually explicit materials
- Matches, lighters, tobacco products
- Gum
- Large amounts of money
- Music loud speakers
- Explosives, fireworks, fire crackers
- Alcohol, tobacco and other drugs
- Weapons or replica weapons

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Anti-Harassment Statement

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Anti Harassment Statement

Definition: Harassment is ongoing, offensive, unasked for behaviour which troubles, harms or intimidates someone.

1	Physical:	Hitting, tripping, kicking, punching or unwanted touching.
2	Verbal:	Name calling, swearing, threatening, so-called "jokes", spreading rumours.
3	Emotional:	Ignoring, staring, gesturing, hiding or damaging someone's property.
4	Sexual:	Physical contact, gestures, words, jokes or pictures of a sexual nature.
5	Bullying:	Using power to intimidate, scare or humiliate someone. Often linked to making someone do something out of fear for retribution from the bully.
6	Racial:	Discriminating comments or actions regarding a specific person or group based on race or ethnicity.

Note: Harassment of the form of items 2, 4, 5 and 6 can take place through electronic media, e.g., texting or email.

Harassment can occur between individuals and/or groups, and may involve students and or adults.

Complaints about harassment will be taken seriously. The procedures might include:

Talking to a Teacher.

Talking to a Form Tutor

Talking to the Phase Leader

Talking with the person complained about.

Mediation.

Meeting with the school Counsellor,

If not satisfactorily resolved, the matter may be referred to a senior staff member or to the Principal.